



VENDOR APPLICATION

(Deadline March 25, 2016)

Company Name _____ Contact Person _____
Address _____
City _____ State _____ Zip Code _____
Phone _____ Cell Phones: _____
Email Address _____
Items intended for sale _____

(Edible items may be sold by food vendors only)

Complete description of special needs, requests _____

Vendors must supply their own tents, tables, chairs and extension cords.

List the number of booth(s) and amenities you will need of the following

Food Space INVITATION ONLY

_____	Non-Food Booth (10 ft x 10 ft) +(1) 110 volt shared electrical outlet	(\$75 if paid before 2/1/16)	\$100.00
_____	Non-Profit Booth (10 ft x 10 ft) + (1) 110 volt shared electrical outlet		\$50.00
	Total Paid	\$	_____

PAYMENT INFORMATION

MUST PAY IN FULL WHEN APPLICATION IS SUBMITTED

Name on Check _____	Check # _____	Amount _____
Name on Card _____	Card # _____	
Card Type _____	Exp Date _____	CVV# _____
Billing Address _____		

Make Check Payable to City of Celina

MERCHANDISE VENDOR AGREEMENT

THIS APPLICATION WILL NOT BE ACCEPTED UNLESS ALL FOUR PAGES ARE COMPLETED AND ALL ENCOMPASSING PICTURES OF ITEMS INTENDED FOR SALE ARE SUBMITTED. (Photos will not be returned)

Your application will be reviewed and if selected you will be notified. We strive to maintain a large variety of products in all areas and do not wish to overload any one category.

This agreement entered into this ____ day of _____, 201__ by and between CELINA CAJUN FESTIVAL, hereinafter referred to as "Grantor", and _____ herein after referred to as "Vendor".

For and in consideration of the mutual covenants herein contained and other good and valuable considerations the receipt and sufficiency of which are hereby acknowledged Grantor and Vendor do hereby agree as follows:

1. **SITE AND DATE.** Vendor shall have the right to provide the goods and/or services set forth below at the CELINA CAJUN FESTIVAL to be held at The Historic Celina Square (142 N. Ohio), Celina, Texas 75009 on Saturday, April 9th, 2016 hereinafter referred to as "THE EVENT". The event is an outside venue.
2. **PAYMENTS.** Vendor shall reserve and pay the following booth rates. Vendor shall make such payments to City of Celina when submitting application.
 - Non-Food Booth (10 ft x 10 ft) + (1) 110 volt shared electrical outlet \$100.00 (\$75.00 if paid before 2/1/16)
 - Non-Profit Booth (10 ft x 10 ft) + (1) 110 volt shared electrical outlet \$50.00

APPLICATION DEADLINE – March 25, 2016

3. **GENERAL CONDITIONS.** The following general conditions shall govern Vendor insofar as The Event or activities related thereto are concerned. Please be aware that the Event goes on rain or shine.
 - a. **Signs.** Location, content and size of all signs of Vendor shall be limited to vendor booth space, advertising the merchandise or group selling the merchandise. Vendors selling products should include on their Signage that sales tax is included in the price of the item.
 - b. **Operations.** The operations and conduct of Vendor during The Event shall be subject to the approval of the Event Director, Executive Director, or Chairman. In the event that they determine that any of the vendors merchandise, operations or conduct are not consistent with the standards of The Event, the Event Director, Executive Director, or Chairman shall so notify Vendor and if Vendor fails to correct such merchandise, operations or conduct, the Event Director, Executive Director, or Chairman shall have the right to require the Vendor to cease operations at The Event. This may also result in the Vendor not being invited to participate at a future event.
 - c. **Location.** The Event Director, Executive Director or Chairman will determine and notify the Vendor of the location(s) that the Vendor may use for his operations during The Event.
 - d. **Hours.** Festival operating hours are listed below:
 - Saturday, April 9th, 2016 – Gates 11:00 AM – 11:00 PM** \
 - Vendors are required to stay open throughout the day until festival closing time each evening. (Closing times listed above)
 - A penalty will be assessed for closing and/or vacating event early. Absolutely no vehicles allowed in the event area between the hours of 9:00 am and 11:30 pm on Saturday*
 - e. **Operations of Vendor.** Grantor strives to maintain a large variety of products in all areas and does not wish to overload any one category. Subject to the terms of the Agreement, Vendor intends to sell the items listed on page one of this agreement. No additional items may be added or substituted without specific permission from the Event Director/Executive Director. All items must be approved by the Grantor. Vendor will not be permitted to use excessively loud music or amplified announcements during his operations at The Event. Event Director/Executive

Director shall have the determination and the absolute discretion as to whether or not any music used by Vendor is excessively loud.

- f. **Health Permit.** Food vendors are responsible for obtaining and abiding by any and all necessary health permits and guidelines from City of Celina, Texas.
 - g. **Employees.** Vendor shall not employ any individual under the age of sixteen (16) years to work at The Event. Any individual under the age of eighteen (18) years working for Vendor at The Event shall do so only under the direct supervision of an adult. All employees of Vendor shall conduct themselves at all times in a manner acceptable to the Event Director, Executive Director, or Chairman.
 - h. **Cleanliness.** Vendor's operations at The Event shall be, at all times, conducted in a clean, orderly, and legitimate manner in accordance with existing ordinances and laws regulation operation of the nature of Vendor. No rubbish, glass, bottles or cans of any kind shall be placed upon the ground or in any buildings by Vendor or his employees, all such items to be placed in appropriate trash receptacles. Vendor shall maintain the area immediately around his place of operation and such area shall be kept clean and sanitary by Vendor. Failure to clean-up your surrounding area could jeopardize your return to the festival or a clean-up fee could be assessed.
 - i. **Applicable Taxes.** Vendor is responsible for submitting all applicable taxes, including sales tax, directly to the proper agencies. **You must have Sales Tax Number unless you are a non-profit organization. Please attach a copy of your Texas Sales and Use Tax Permit.**
 - j. **Liability.** The Celina Cajun Festival, Grantor, will not be liable for any losses or damages sustained by Vendor as a result of the rights granted to Vendor under this Agreement of Vendor's operations at The Event. Vendor, as part of the consideration hereof, does hereby indemnify and hold harmless Celina Cajun Festival, its officers, employees, representatives, City of Celina from any and all claims for damages or injuries (including death) of any nature and kind, suffered or asserted to have been suffered by any person or property of any person growing out or resulting from or in any way connected to Vendor's operations at The Event. Food and attraction vendors are required to provide a Certificate of Insurance with their application in the amounts of one million dollars per occurrence and two million dollars in aggregate and The City of Celina named as additional insured.
 - k. **Electric Power.** Should your electrical needs exceed what is provided you will need to notify the Celina Cajun Festival.
 - l. **Fire Department.** Fire extinguisher required for food vendors.
 - m. **Subletting of Space.** Vendor does not have the right to sublet any booth space without the prior written consent from the Event Director or Executive Director.
 - n. **Security.** Security is provided to monitor the festival grounds; however, the Grantor is not responsible for lost or stolen items.
 - o. **Setup.** Setup will begin at 7am on Saturday morning. All set-up must be completed by 9am. You will be notified via email of setup times and instructions.
4. **CANCELLATION POLICY.** A cancellation fee of \$10.00 will be deducted from all refunds requested in writing prior to March 25, 2016. There will be no refunds, for any reason, after March 25, 2016. All application fees must be paid prior to March 25, 2016.
5. **INITIAL.** By initialing at the bottom of each page you understand and agree to abide by the rules and guidelines set forth in this agreement.

We have read and understand the Festival regulations and agree to abide in full. I also agree that if accepted, this application is a binding commitment to full payment of rental fee to the City of Celina.

AGREED AND EXCUTED as of the date first above written.

CELINA CAJUN FESTIVAL, VENDOR

Vendor Signature _____ Date _____

Event Director _____ Date _____

Complete and return this form, a copy of your insurance certificate (ONLY if you are selling food or have a ride attraction), and a credit card number or check payable to:

OR BY EMAIL:

celinacajunfestival@gmail.com

OR IN PERSON:

142 North Ohio Drive
Celina, TX 75009